

Seward County Coalition Assessment

Chronic Disease Risk Reduction

Name of Coalition: Liberal Area Coalition for Families

Date of Assessment: May 2017

Assessment Scheme	
Strength (Always)	80 – 100%
Needs Improvement (Sometimes)	40-79%
Needs Significant Improvement	0-39%

Coalition Assessment Results: 38 surveys completed, 30 (79%) responded that they attend all of most of the coalition meetings

Staff (Director and Other Paid Staff)

	Always	Sometimes	Rarely	NA	Don't Know
Have knowledge of coalition-building process (no change)	76.32%	18.42%	0%	2.63%	2.63%
Promote equal status and collaboration among member organizations (improved)	76.32%	15.79%	5.26%	2.63%	0%
Recognize members for their contributions (signif. declined)	63.16%	28.95%	2.63%	2.63%	2.63%
Are committed to the coalition's vision/mission (no change)	84.21%	10.53%	0%	2.63%	2.63%
Are able to get needed resources (no change)	65.79%	28.95%	0%	2.63%	2.63%
Work with influential political and community networks (significantly declined)	63.16%	26.32%	0%	2.63%	2.63%
Encourage collaboration and negotiation (declined)	78.95%	15.79%	0%	2.63%	2.63%
Communicate effectively with members (declined)	71.05%	23.68%	2.63%	2.63%	0%
Are effective in managing meetings (declined)	73.68%	21.05%	2.63%	2.63%	0%

	Always	Sometimes	Rarely	NA	Don't Know
Demonstrate flexibility (no change)	78.95%	15.79%	2.63%	2.63%	0%

Leaders (Subcommittee Chairs and Others)

	Always	Sometimes	Rarely	NA	Don't Know
Are committed to the coalition's mission (no change)	81.58%	10.53%	0%	2.63%	5.26%
Provide leadership and guidance in the maintenance of the coalition (declined)	73.68%	18.42%	0%	2.63%	5.26%
Have appropriate time to complete tasks (declined)	57.89%	21.05%	5.26%	2.63%	13.16%
Plan effectively and efficiently (significantly declined)	52.63%	31.58%	5.26%	2.63%	7.89%
Have knowledge in the content area (declined)	73.68%	18.42%	0%	2.63%	5.26%
Have good organizational and communication skills (declined)	71.05%	23.68%	0%	2.63%	2.63%
Are competent in negotiation, problem-solving, and conflict resolution (no change)	68.42%	13.16%	2.63%	2.63%	13.16%
Recognize members for their contributions (declined)	60.53%	26.32%	5.26%	2.63%	5.26%
Promote equal status and collaboration among member organizations (declined)	68.42%	21.05%	2.63%	2.63%	5.26%

Members:

	Always	Sometimes	Rarely	NA	Don't Know
Are committed to the coalition's mission (no change)	55.26%	42.11%	2.63%	0%	0%
Have a variety of resources and skills to offer (no change)	81.58%	18.42%	0%	0%	0%
Actively plan, implement, and evaluate activities (no change)	52.63%	42.11%	2.63%	0%	0%
Assume lead responsibility for tasks (declined)	39.47%	44.74%	7.89%	0%	7.89%
Share the workload (significantly declined)	26.32%	55.26%	5.26%	2.63%	10.53%
	60.53%	36.84%	2.63%	0%	0%

	Always	Sometimes	Rarely	NA	Don't Know
Are regularly involved in meetings and/or activities (declined)					
Communicate well with each other (no change)	65.79%	26.32%	5.26%	2.63%	0%

Overall Coalition Characteristics:

	Always	Sometimes	Rarely	NA	Don't Know
Has vision/mission statement in writing (significantly improved)	65.79%	10.53%	0%	0%	23.68%
Has goals and objectives in writing (significantly improved)	55.26%	23.68%	0%	0%	21.05%
Provide regular, structured meetings (no change)	86.84%	13.16%	0%	0%	0%
Has committees (no change)	36.84%	26.32%	10.53%	10.53%	15.79%
Has processes for decision-making (no change)	64.38%	24.32%	2.7%	2.7%	5.41%
Has mechanisms for evaluation (no change)	39.47%	26.32%	10.53%	0%	23.68%
Has a mechanism for new member orientation (no change)	23.68%	13.16%	21.05%	7.89%	34.21%
Recognize members for their contributions (significantly declined)	65.79%	28.95%	2.63%	0%	2.63%
Promote equal status and collaboration among member organizations (no change)	68.42%	26.32%	2.63%	0%	2.63%
Membership is broad-based (includes community leaders, professionals, grassroots community organizers who represent the target population, etc.) (no change)	78.95%	13.16%	2.63%	2.63%	2.63%
Conducts regular needs assessment (declined)	34.21%	28.95%	13.16%	0%	23.68%
Has a strategic plan for implementation (no change)	42.11%	13.16%	10.53%	0%	34.21%
Strategies are implemented as planned (declined)	50%	23.68%	0%	2.63%	23.68%

	Always	Sometimes	Rarely	NA	Don't Know
Strategies are revised as necessary (no change)	47.37%	21.05%	2.63%	2.63%	26.32%
Financial and material resources are secured (significantly improved)	78.95%	10.53%	0%	0%	10.53%
Coalition is accessible to the community (no change)	76.32%	21.05%	0%	0%	2.63%
Accomplishments are shared with members and community (no change)	78.38%	18.92%	0%	0%	2.63%
Long-term funding is regularly sought and/or obtained (declined)	76.32%	13.16%	0%	0%	10.53%
Coalition is included in other collaborative efforts (no change)	73.68%	21.05%	0%	0%	5.26%
Coalition is broadly recognized as an authority on the issues it addresses (declined)	70.27%	18.92%	2.70%	0%	8.11%

General Comments:

In what areas does your coalition excel?

- Convening diverse people 9
- Finding funding opportunities/resources to sustain efforts 6
- Working as a team/collaborating 5
- Finding creative ways to provide healthy alternatives to the community 4
- Targeting areas of greatest need 3
- Communicating openly 3
- Expanding membership 3
- Hosting regular, effective meetings 2
- Fulfilling grant requirements 2
- Assisting veterans and first responders
- Positive Parenting classes
- Expressing passion for the service to families. The wide variety of projects that we have accomplished are linked back to families.

In what areas does your coalition need to improve?

- Orienting/introducing new members 5
- Facilitating efficient meetings 3
- Sharing workload 2
- Motivating diverse cultures to participate in activities 2
- Strategically planning focused goals 2
- Promoting coalition achievements and activities
- Identifying unmet needs in the community
- Following through with plans
- Increasing membership
- Uniting around a common purpose regardless of distance or position

What specific and feasible steps should your coalition take to address the areas of improvement identified?

Orienting/introducing new members

- Have recently instituted a new member orientation
- Should implement a mentor program to build stronger relationships with new members
- Get to know people in the coalition. With turnover and new faces, it is hard to remember
- Provide agency flyers and information to assist new members
- Provide more information on what is grant work

Facilitating efficient meetings

- The amount of time it is taking to share organizational updates is becoming overwhelming. Consider the breakfast changes.
- Encourage members to use the coalition email to advertise partner events
- Limit the amount of time each person has to highlight partner work and focus on what is happening before the next meeting
- Limit unnecessary remarks
- Make meetings more structured

Sharing workload

- Delegate work to members so they can feel invested and impactful
- Use a committee structure and spend time doing work in committees before LACF meetings
- Plan for leadership change

Strategically planning focused goals

- Use a meeting to develop and review strategies

- Facilitate a formal strategic planning session

Recommendations from KDHE Community Health Promotion:

Staff (Director and Other Paid Staff) and Leaders (Subcommittee Chairs and Others)

- Consider a sub-committee structure.
- Consider changing your meeting format at least some of the time.
- Consider rotating meeting facilitation responsibilities.
- Continue to address new member orientation.
- Institute a periodic strategic planning session.
- Allow members the opportunity to contribute ideas to activities and program planning.
- Delegate tasks and ensure timeline is communicated.
- Find a simple way to recognize member contributions.
- Put your mission/vision on the meeting agendas.
- Brand all coalition products with your name and logo. Communicate your outcomes. This will help the community know and understand what kind of work you are doing.
- Ask coalition members to take part in CDRR TA opportunities or to attend trainings/conferences that they might be interested in.
- Ensure that the coalition plays a role in the community assessment/needs assessment. Delegate sectors among members and/or sub-committees.
- Keep doing what you are doing in securing financial resources!
- Continue to evaluate coalition effectiveness through periodic coalition assessments.

Members

- Work with coalition leadership to allocate coalition responsibilities/duties. Volunteer to take the lead.
- Interact with new members.